

Drug, Alcohol, and Tobacco Use by Students

In accordance with the accompanying policy, the following procedures are established for disciplining students for drug-, alcohol-, or tobacco-related misconduct.

The willingness of the student to cooperate in a counseling program will be a consideration in imposing an appropriate sanction, and subsequent failure to cooperate with such a program will be grounds for immediate application of the maximum penalty provided for below.

Use

1. When a student is suspected of use, the person having the suspicion should notify the principal or his designee. Notification must include reasons for such suspicion (observed use, unusual behavior, etc.). The principal or his designee will conduct a check of the suspected student and collect data. This action must comply with the Board policy on interrogations and searches.
 - a. If information is not sufficient to warrant further action, the principal or his designee may have a personal conference with the student expressing awareness and concern.
 - b. If information warrants, the parent/guardian will be requested to attend a conference at school. The conference may include sharing the data collected, explaining consequences of involvement with drugs/alcohol/tobacco, developing a plan of action, and offering the parent or guardian general information and resources related to substance abuse.
2. When necessary, emergency health and safety care will be provided and any procedural or disciplinary issues postponed until the student's immediate needs are treated. While waiting for the parent/guardian or further medical aid, the student will not be left alone but placed in a quiet situation where he will remain under observation.

Possession

Students who possess alcohol, drugs, tobacco, other controlled substances or drug-containing paraphernalia in violation of Board policy will be handled in the following manner:

1. A staff member who comes in contact with evidence and/or contraband must notify the principal or his designee immediately.
2. A staff member who has reasonable cause to believe that a student possesses alcohol, tobacco, any controlled substance or drug-containing paraphernalia in violation of Board policy will request that the student accompany him to the principal or his designee. If the student refuses, the staff member will notify the principal or his designee immediately.

3. The principal or his designee will attempt to obtain evidence by requesting it directly from the student or through search procedures as outlined in Board policy.
4. The principal or his designee will place any evidence in an envelope or alternative container as necessary which will be sealed, dated and initialed by the individual who originally obtained the materials and by the principal or his designee. The evidence then will be place in the school safe.
5. The principal or his designee will call appropriate law enforcement officials in each instance of possession or sale of controlled substances by a student. A mutual decision will be made as to retention of the contraband by the school or testing by the authorities.
6. When there is evidence of a student possessing illegal drugs, the student will be suspended and his parent/guardian notified.

First offense

1. A first-time violation is determined when the offender is a first-time offender and generally has a satisfactory record of conduct and attendance.
2. The violator will be assigned a minimum of one day and up to five days in-school suspension.
3. The parents or guardians and the student are expected to cooperate fully with any maintenance/prevention program developed by the school's administration. Students and parents are granted the right to appeal disciplinary procedures.

Subsequent offenses

1. Subsequent violations are determined when the offender is a repeat offender regardless of his record of conduct and attendance. Violations will be accumulated from year to year.
2. The violator will be suspended for up to 10 school days during which time a counseling program will be developed. At a minimum, however, a five-day out-of-school suspension will be imposed.
3. The parents or guardian and the student are expected to cooperate fully with any maintenance/prevention program developed by the school's administration. Evidence of their participation in such program will be requested at the time the student is readmitted. Students and parents are granted the right to appeal disciplinary procedures.

Distribution

Students who sell, give or exchange drugs, alcohol, tobacco, or other controlled substances or drug-containing paraphernalia in violation of Board policy will be handled in the following manner:

1. If an employee witnesses an act in which alcohol, drugs, tobacco, other controlled substances or drug-containing paraphernalia are being transferred from one student to another, the staff member will immediately attempt to detain the student and request that the student accompany him to the principal or his designee. If the student refuses, the staff member will notify the principal or his designee immediately.
2. The principal or his designee will attempt to obtain evidence by requesting it directly from the student or through search procedures in accordance with Board policy.
3. Any student who distributes, trades, exchanges or sells controlled substances will be expelled.

These procedures will supplement and complement authority conferred elsewhere by Board policy and will not be deemed to limit or suspend such other authority.

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CROSS REFS.: JIH, Student Interrogations, Searches and Arrests
JKB, Detention of Students
JKD/JKE, Suspension/Expulsion of Students
JKF, In-School Suspension