

CREEDE SCHOOL DISTRICT
Board Meeting Minutes
Creede School Lecture Hall
November 29, 2017
Board Meeting ~ 1:00 pm

The regular meeting of the Board of Education was held Wednesday, November 29 2017. President John Howard called the meeting to order at 1:00 p.m. Those members present were John Howard, Damon Gibbons, Mark Tiley, Eryn Wintz, and Melanie Freedle. Others in attendance were Lis Richard, John Goss, Sherry Scallan, and Kristeen Lopez. Guests in attendance were Sandy Howard.

Additions/Correction to Agenda: Melanie Freedle motioned to approve agenda with the addition of #4. Greenhouse added under Business, and adding the cooperation with the Sheriff's department in regards to an active shooter situation added to the Superintendent's Report; Mark Tiley seconded, all approved in alphabetical order.

Citizens Comments: There were no comments.

Business

1. Finance Report: Sherry Scallan, presented the Finance Report. The Audit is finished, the auditor will be calling in to discuss the audit with the Board. October Financials: the hot lunch administrative review will still be in December, open enrollment for dental and vision is right now, plus we have a new health insurance administrator. CDE approved financials, Free/Reduced lunch verification was completed. Sherry also verified that the Vendor report was sufficient to meet the Board's needs. John Howard replied positively.
2. Principal Report – John Goss presented. Refer to dropbox. Some of the classes that Jason will be offering: Engineering & Manufacturing: Graphic Design, Architectural Design, Industrial Design, and Video Production. They are working with Jack Wiley, TSJC, and might have to rename some to fit TSJC classes. Allison Quiller will also teach something next semester. There will be Auto with Mr. Richard. Ms. Wall will have a Senior Skills class. Choir will continue.
3. Superintendent Report- Lis Richard presented. Shannon Goldsberry is now the athletic director. Shannon might look into teaching a CNA class for dual credit. Jeremy McComas is now the safety officer. He is in contact with the Sheriff's office. There will be a lockdown drill and the sheriff will be here to supervise and then to do a round table discussion. There will be a blind moved to the door for the situational room. Next year, appoint a teacher representative for elementary, middle school, high school that will present a board report each month for their department. John Howard would like a brief report from Danielle Ceja next month regarding the student IEP forms.
4. Greenhouse-Mark Tiley presented. Eryn Wintz would like for the Board to take the time and research the possibilities so that we aren't limited. Discussion followed on working with the community garden. Mark Tiley asked Lis Richard to poll the students to see the numbers interested in a greenhouse.

Next Meeting- Board meeting Tuesday, December 19, 2017 1:00pm

CONSENT AGENDA

1. Approve minutes from October 2017 meeting
2. Approve the disbursement of checks for payment of all bills/debts.

ITEMS REQUIRED BOARD DISCUSSION/ACTION

1. Appointment of Board Officers

– Damon Gibbons motioned to maintain appointments as currently stand, Mark Tiley seconded, all approved in alphabetical order.

Damon Gibbons motioned to approve Kristeen Lopez as board clerk with the additional duty of calling out names for first, and second to motion as well as voters in alphabetical order, Melanie Freedle seconded all approved in alphabetical order.

2. Discuss Audit Report – Auditor will be present via telephone: Tim Dixon

Mr. Dixon called in to discuss the audit. He said that he enjoyed working with Lis, Sherry, and Holly. He stated we were in good financial hands with Sherry. He discussed the Statement of Net Position, the Statement of Activity, Individual Funds, General Fund Balance, Capitol Reserves, Disclosures, Individual Reports, and Budgets. He said that overall the Board was doing a great job. He also discussed the Food Service Fund. There was additional discussion regarding the school lunch program costs. The Board discussed the audit as well as the auditors and were in agreement that it is best to stick with the same auditing firm.

3. Discuss/Approve Final Budget for 2017-18 – Lis Richard/Sherry Scallan

The Board feels very strongly about their understanding of the budget. Damon motioned to approve the budget as stands, Mark Tiley seconded, all approved in alphabetical order.

4. Discuss/Approve Superintendent Moving Forward on Bus Routes for 2018-19

John Howard would like to see a spreadsheet of cost analysis compared to what we are currently doing. Lis Richard would just like permission to move forward to start gathering information. Lis pulled some information: current census numbers, current payments to parents for transportation, current reimbursement monies received, current transportation costs. Lis went through the items that would be allowable expenses that would be reimbursable if we ran a bus route. John Howard discussed possibilities of a potential responsibility for transportation for students up Wolf Creek. Lis Richard said that it is at the discretion of the Board as to where the routes are. Melanie Freedle agrees there is a lot of leg work that needs to be done, she motioned for Superintendent Richard to move forward with research for a bus route for the 2018-2019 school year, Damon Gibbons seconded, all approved in alphabetical order. There was further discussion regarding the current reimbursement for transporting students and the way it is used. Mark Tiley put it in the perspective of enticing students to come here. Have classes where we are the chosen school, where students want to come.

5. Discuss/Approve changing board meetings from second Tuesday of month to the third Tuesday of month. Lis Richard and Sherry Scallan discussed why it would be helpful to have the meeting later in the month. In order to have a clearer more accurate financial picture, it would be easiest to have the meeting on the fourth Tuesday of the month. Eryn Wintz motioned to move the Board meeting to the 4th Tuesday of the month beginning in January. Damon Gibbons seconded, all approved in alphabetical order.

Adjourn

Adjournment: Moved: John Howard Time 3:34 pm

Kristeen Lopez, Clerk

Mark Tiley, Secretary

John Howard, President